

On-site Assessment

Hoist - A20



Basic details	Test ref:	Candidate name:	Make and model:
	Tester name:	Candidate ref:	Duration:
	Tester ref:	Start time of assessment:	
	Endorsement: A: <input type="checkbox"/> B: <input type="checkbox"/> C: <input type="checkbox"/> D: <input type="checkbox"/>	Date of assessment:	

Location of assessment:

All activities must be carried out according to: Manufacturers' requirements, Legislation, Regulations, Codes of Practice, with additional requirements where indicated

Activity	Additional standards required including:	Standards √ = Met X = Not met	Comments
1. Prepare the machine for work	Ensured platform sited correctly. Full pre-start and running checks completed including all relevant certification. Identify pre-use check information from the operator's manual. Code of signals agreed with relevant personnel. Emergency lowering and limit switches checked for correct function. Ensured hoist-way was clear. Appropriate use of PPE.		
2. Access given positions up to the hoist's maximum working height (minimum of two positions)	Accessing point assessed for proximity hazards. Correct method of entry/exit of hoist. Gates closed fully prior to travel. Full observation prior to and during travel. Kept within hoist's SWL. Controls used in correct order.		
3. Load materials or personnel and unload or discharge at a given position	As in item 2 plus: materials stowed securely; personnel guided in/out correctly (where applicable).		
4. Place the machine out-of-service	Shut down and securing procedures completed.		

Sign off	<p>The Candidate has been successful if ALL items are met (please tick)</p> <p>I confirm that I have carried out the assessment in accordance with CPCS requirements and that the Candidate has: Achieved <input type="checkbox"/> Not Achieved <input type="checkbox"/></p> <p><i>Should the Candidate be graded 'Not achieved', a period of training or experience is advised prior to the assessment being re-attempted</i></p>
	<p>Candidate signature: Tester signature:.....</p>