

### **Record of category experience**

### **Eligibility Criteria to Undertake an Advanced Technical Test**

- 1. The Scheme is supported by a cache of trained, experienced and qualified testers. It is essential that testers working within the Scheme are fully experienced in the operations, use and typical application of that category of plant. Those wishing to become testers within CPCS must have relevant experience on the category, and are trained and assessed in order to successfully, independently and impartially judge an individual's skills, knowledge and understanding through an assessment process.
- 2. Those seeking to add a category of plant to a tester card must have a minimum number of operating hours on the category, please refer to Appendix A. Operating experience must be recent, valid, reliable and authenticable, and attained carrying out productive work through a normal job role within the construction or allied sectors; relevant to the category. As a guideline, the majority of declared hours on the category should be within the last five years.
- 3. The hours apply only where the item of plant is actually being used for operational work such as excavating, lifting, compacting etc. Time taken for pre-use checks, configuring for work and de-configuring/readying for transport can be included. Activities such as driving to and from the workplace, downtime between work or maintenance-type work does not constitute part of the required number of hours.
- 4. Evidence detailing both training and post-training experience in the particular category of plant must be provided prior to the advanced technical test taking place and all information required by the form identified. The Record of Category Experience document must be completed by the applicant. Only the details for one category can be recorded on this document. Other categories can be applied for using fresh documents. The applicant will sign the document confirming that the information supplied and supporting evidence is valid and reliable.

#### **Record of Category Experience completion**

- 5. The Record of Category Experience must be completed and submitted to the nominated CPCS Test Centre at least two weeks in advance of the proposed test day for checking to ensure that:
  - the minimum number of hours have been recorded prior to notification
  - the information detailed on the document and any supporting evidence meets the criteria detailed in paragraphs 2 and 3 of this document
  - that the document has been signed by the applicant.
- 6. The CPCS Test Centre once satisfied that the information provided is reliable and meets the eligibility criteria laid down to undertake the advanced technical tests, will forward the document to the relevant NOCN Job Cards Senior Quality Consultant for approval via email allowing sufficient time for any further checks to be carried out if necessary.
- 7. Once approved the NOCN Job Cards Senior Quality Consultant will advise the CPCS Test Centre by email, and arrangements will be made to agree the actual date of the advanced technical tests.
- 8. The CPCS reserves the right to question the applicant and/or request additional supporting information prior to or after the test, and refer the Record of Category Experience to the CPCS Product Office if need be, who will appoint a subject matter expert to scrutinise the application. When this happens, the test will not take place until authorised by the NOCN Job Cards Senior Quality Consultant. The category of plant may be removed from the test card should subsequent investigations reveal that the applicant did not meet the criteria detailed in paragraphs 2 and 3.



### **Record of category experience**

Applicant name	CPCS card number/ NOCN JOB CARDS Registration number

Category code	Category description	Required no of hours
Α		

I confirm that the details in this document are true and authentic to my best knowledge and I understand that CPCS reserves the right to remove the category of plant from my tester card should subsequent investigations reveal that the submitted information is false.

Applicant signature	Date

Name and Signature of CPCS Test Centre representative	Test Centre no	Date
I confirm that the information detailed in this document has been authenticated, is reliable and meets the eligibility criteria laid down to undertake the CPCS advanced technical tests.		
Signature:		
Print Name:		
Test Centre Name:		

#### **Important Notes:**

- 1. The applicant must have a CPCS card number/NOCN JOB CARDS registration number.
- 2. The CPCS Test Centre submitting this document must ensure any blank spaces within the details are scored out to stop any additional information being added once signed by them as meeting the eligibility criteria.
- 3. NOCN JOB CARDS Senior Quality Consultant approval is confirmed 'via email' in accordance with item 7 of this documents, a copy of which is retained by the CPCS Test Centre for auditing purposes.
- 4. The CPCS Test Centre submitting this document must ensure once approved by the NOCN JOB CARDS Senior Quality Consultant, that it is retained in accordance with the records and document management requirements set out in the Scheme Booklet for Test Centres.



### **Record of category experience**

Dates from / to	Accumulated hours (per entry)	Machine make/model	Location	Type of work done	Company Name, Address, Contact Name & Telephones Number (for which hours were accumulated)
Total Hours for category		Applicant Name:  NOCN JOB CARDS Registration Number:		Category Code: Description:	Print extra sheets if required



## Record of category experience Appendix A

Code	Description	Minimum no of hours	Notes
A02B	Crawler Crane above 10 tonne	800	
A04	Tower Crane (Endorsements A & B)	800	Endorsement C = 300 – Not required if Endorsements A and/or B held
A05	Dragline	600	
A06	Truck-mounted Boom Concrete Pump	700	
A09	Forward tipping Dumper	160	
A10	Excavator 180 below 5 tonne	500	
A12	Excavator 180 above 5 tonne	800	
A14	Rough Terrain Forklift/Masted Truck	180	
A15	Forklift Side-loader	160	
A16	Industrial Forklift Truck	160	
A17	Telescopic Handler (Endorsements A to C)	250	Endorsement E = 100 hours
A18	Reach Truck	160	
A19	Grader	700	
A20	Hoist	120	
A21	Wheeled Loading Shovel	260	
A22	Tracked Loading Shovel	800	
A23	Skid Steer Loader	160	
A24	Motorised Scraper	800	
A25	Mobile Elevating Work Platform – Scissor	120	
A26	Mobile Elevating Work Platform – Boom	140	
A27	Mobile Elevating Work Platform – Mast Climber	120	
A30	Piling Rig – Tripod	300	
A31	Ride-on Roller	160	



# Record of category experience Appendix A

Code	Description	Minimum no of hours	Notes
A32	Soil/Landfill Compactor	250	
A33	Agricultural Tractor	200	
A34	Crawler – Tractor/Dozer	850	
A35	Crawler – Tractor Side Boom	500	
A36	Lorry Loader	300	
A37	Trencher	500	
A39	Skip Handler	180	
A40	Slinger/Signaller	430	Hours to reflect construction activities
A41	Loader-Compressor	160	
A42	Crusher	160	
A43	Screener	120	
A44	Trailer-mounted Concrete Pump	180	
A45	Piling Rig – Driven below 20 tonne	520	
A46	Piling Rig – Driven above 20 tonne	520	
A47	Piling Rig – Bored below 20 tonne	520	
A48	Piling Rig – Driven above 20 tonne	520	
A49	Loader/Securer – non STGO	230	Not including driving experience
A50	Loader/Securer – STGO	230	Not including driving experience
A56	Dump Truck – Articulated Chassis	300	
A57	Dump Truck – Rigid Chassis	300	
A58	Excavator 360 below 10 tonne	800	
A59	Excavator 360 above 10 tonne	800	
A60	Mobile Crane	950	
A61	Appointed Person	900	Refer to Advanced Test Specification



## Record of category experience Appendix A

Code	Description	Minimum no of hours	Notes
A62	Crane/Lifting Operations Supervisor	740	Refer to Advanced Test Specification
A64	Overhead Travelling Crane	300	
A66	Compact Crane	300	
A67	Tunnelling Locomotives	310	
A68	Plant Driving	See Notes	A Record of Experience detailing loading/unloading experience to be submitted which must show a minimum of 30 hours experience (of actual loading/unloading)
A69	Modular Paving Installation Machines	200*	
A71	Soil Stabiliser (Endorsement A and B)	400	Endorsement C = 250 hours
A72	Stationary Concrete Placing Boom	350	
A73	Plant and Vehicle Marshaller	Nil	Must hold at least one of the following categories listed below** on a Tester card to gain A73.  (**A06, A09, A12, A14, A17, A19, A21, A22, A24, A32, A33, A34, A36, A39, A41, A45, A46, A47, A48, A49, A50, A56, A57, A59, A60, A71 & D90)
A74	Piling Rig Attendant	300***	Must hold A46 or A48  ***Working as a second man, rig attendant or piling operative
A75	Conveyor Pump	160	
A77	Telescopic Handler 360 slew	250	
A78	Vacuum Excavator	300	
D90	Demolition Plant	500	Replaces A65 Endorsement E minimum - 700
D91	Demolition Plant – Pedestrian Operated	380	If A65 or D90 held then only 100 hours required (this does not include the Materials Processing endorsement)
D92	Skid Steer Loader – Demolition Operations	300	

<sup>\*</sup> Categories are currently under development. Actual hours will be indicted upon release of each category.